

**University of Szeged, Faculty of Medicine**  
**Faculty Code of Study Regulations – Important changes**

**Dear Students,**

The Faculty Council of the Faculty of Medicine, University of Szeged has accepted the new Faculty Code of Study Regulations that comes into effect on February 01, 2014. This document is the attachment of the Study and Examination Regulations of the University of Szeged and complies with the Act on National Higher Education. It integrates the complementary rules that were created since the former Faculty Code was in effect. The most important changes are found in the extract (The numbers below refer to the sections of the Faculty Code of Study Regulations).

**Certificate of medical fitness**

5.3. After registration, but at the latest by November 30<sup>th</sup>, students accepted to the University have to participate in a medical checkup examination organized by the Department of Family Medicine in order to get their Medical Fitness Certificate. Students who are not completing the examination or were found unfit are reported to the Academic Office. They cannot participate in any clinical practices that involve direct connection with patients until they become fit to do the practice. Rules certifying medical fitness are defined in the law of 2003 No. LXXXIV and the 18/1998 (VI.3) NM and 33/1998 (VI.24.) NM statutes.

5.4. Students are obliged to repeat the medical checkup examination after their first certificate has expired. In case of not being fit for the practice, the procedure in section 5.3 should be followed.

**Temporary suspension of the student status**

6.6. Upon the request of the student concerning the temporary suspension of his or her studies, a maximum of 4 consecutive passive semesters may be permitted.

**Study progression by the recommended study plan**

8.1. The University of Szeged, Faculty of Medicine shall terminate — by means of a unilateral declaration — the student status of students who have been accepted or transferred to the Faculty of Medicine and have not collected a minimum of 15 credits from the compulsory subject category by the end of their second active semester, furthermore, who have not collected a minimum of 20 credits from the compulsory subject category by the end of their fourth active semester. Before terminating the student status, students must be warned in writing at least once in regards that they must meet their obligations until the deadline given, and what the consequences of their negligence will be.

**Taking an examination course**

9.2. Students may be entitled to repeat an unsuccessful course as an examination course on the first occasion; on a further occasion the course has to be repeated by attending the classes and taking the MTOs. A maximum of two examination courses per semester is allowed to be taken. Students not having attempted an examination are not entitled to an examination course in that particular subject.

Examinations can be taken in the study period on specific days defined by the departments. Examination days must be announced in the academic calendar of the Faculty. Unsuccessful examinations can be repeated in the examination period.

Unsuccessful practical courses or practices cannot be repeated as examination courses.

### **Study requirements, knowledge-testing**

10.9. The heads of departments have the right to determine the ways of checking attendance, whether evidence supporting the reason for absence is necessary and how the missed classes can be made up for. If the absence does not exceed 15 % of the total number of classes, students need not provide a medical certificate. If the absence is between 15 and 25 % of the total number of classes, students may only make up for the missed classes if they provide a medical certificate. The departments have the right to refuse the acceptance of a semester if the student missed more than 25 % of the practices and did not make up for the absence.

### **Participation in foreign partial training**

11.2.2. As a part of the principles of the international mobility program of medical students, only successfully completed and verifiable studies and practical training can be accepted. Prior to the student's beginning his or her studies abroad, the person responsible for subjects offered by the University of Szeged, Faculty of Medicine must verify if the nature and content of the courses offered by the partial training abroad can be accepted in relation to the requirements imposed by the credit transfer regulations and the program and exit requirements of the medical training.

### **Exemption through exceptional permission**

11.3.1. During their studies and upon their request, students are entitled to a maximum of two exceptional permissions which — through a decision by the Dean — may grant them exemption from certain regulations of the Study and Examination Regulations. This applies to students who have not been able to complete a study requirement due to matters that are through no fault of their own (e.g., illness, exceptional family matters).

### **Restriction on credit transfer**

12.4. Credits obtained in studies that have been interrupted for longer than five years cannot be acknowledged.

### **The examination procedure**

14.4. The identity of the student must be confirmed prior to the beginning of the examination and MTO, at which point the consequences of cheating must be brought to the attention of students. In case of cheating or if illegal aids are used during the examination or MTO, the examination will be immediately suspended, and the result of the examination will be a fail. The examiner or supervising teacher places on record every notable aspect of the case, which the student acknowledges with his or her signature. The record of the case must be forwarded to the Dean on the day of the examination. The penalty for such actions, depending on the severity of the case, is either the suspension of studies for one or two semesters, or, in the case of repeat offenders, expulsion from the University of Szeged, Faculty of Medicine.

14.5. Absence from an examination must be justified by the student within three working days following the examination date by submitting relevant documentation or medical certificates to the Academic Office. Provided that the absence from the examination has been justified and accepted, the justified absence is recorded by the Academic Office in the ETR. Such examination registration shall not count as an exhausted examination opportunity. The departments have the right to verify the authenticity of the certificates submitted.